

# WAGES DIRECT DEPOSIT INFORMATION

PLEASE COMPLETE ALL SECTIONS



## YOUR DETAILS

ASSIGNMENT START DATE: \_\_\_\_\_

NAME:	
STREET ADDRESS:	
EMAIL ADDRESS: (for receiving electronic payslips)	

## BANK DETAILS

BANK NAME & BRANCH:			
BSB NO: (must be a 6 digit number)		ACCOUNT NUMBER:	
ACCOUNT NAME:			

## SUPERANNUATION CHOICE

Under Federal legislation you have the option to choose the fund your superannuation contributions are paid into on a quarterly basis. If you do not choose your own fund, Stenhouse will automatically make contributions to the Stenhouse default fund, RecruitmentSuper. Please select one of the choices below:

I will nominate my own fund: *	YES <input type="checkbox"/>
I am happy for Stenhouse to contribute to the default fund RecruitmentSuper:	YES <input type="checkbox"/>
* NOTE: The Australian Taxation Office Standard Choice Form PLUS all supporting documentation MUST be provided to Stenhouse if you choose your own fund. We will send you the form to complete and return to us.	

## TAXATION

If we have not received your Tax File Number Declaration form within 14 days of commencement in your assignment, we are required by legislation to deduct tax at the highest rate.

TAX FILE NUMBER:		DATE OF BIRTH:	
AUSTRALIAN RESIDENT FOR TAX PURPOSES	YES <input type="checkbox"/> NO <input type="checkbox"/>	TAX FREE THRESHOLD: *	YES <input type="checkbox"/> NO <input type="checkbox"/>

\* NOTE TAX FREE THRESHOLD: If this assignment is the only work you are carrying out, please select YES. If you are working for another employer during the same period you will need to select NO. You may claim the TAX FREE THRESHOLD from several employers as long as you are only working for one employer at a time.

HELP CONTRIBUTION: (Higher Education Loan Programme)	YES <input type="checkbox"/> NO <input type="checkbox"/>	FINANCIAL SUPPLEMENT:	YES <input type="checkbox"/> NO <input type="checkbox"/>
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FLOOD LEVY	<i>Individual taxpayers, who have a taxable income over \$50,000 in the 2011-12 financial year will have to pay the flood levy. Some people affected by natural disasters will be exempt from paying the flood levy regardless of whether their taxable income is under or over \$50,000. Visit the ATO website <a href="http://www.ato.gov.au/individuals/">www.ato.gov.au/individuals/</a> to determine if you qualify for an exemption.</i>		
FLOOD LEVY EXEMPTION	YES* <input type="checkbox"/> NO <input type="checkbox"/>	<i>I will nominate for Stenhouse to lower my weekly tax payments</i>	YES* <input type="checkbox"/> NO <input type="checkbox"/>

\*IF you are eligible for an exemption you can choose to lower your regular tax payments by completing the Exemption Form OR you may choose to claim back the exemption when you lodge your tax return for the 2011-2012 financial year. If you have chosen to reduce your weekly tax payments by selecting YES above, Stenhouse will send the form to you to complete and return to us.